

# ***State of Ohio Affirmative Action Program***

**TO: All Employees**  
**FROM: Rajeev Dubey**  
**DATE: 12/27/2021 12:53:59 PM**  
**SUBJECT: Equal Employment Opportunity and Affirmative Action Policy Statement**

It is the policy of the American Business Solutions, Inc. to ensure equal employment opportunity in accordance with the Ohio Revised Code 125.111 and all applicable federal regulations and guidelines. Employment discrimination against employees and applicants due to race, color, religion, sex (including sexual harassment), national origin, disability, age (40 years old or more), military status, or veteran status is illegal.

American Business Solutions, Inc. managers and employees will comply with state and federal equal employment laws, rules, regulations and guidelines. This policy statement will be disseminated to all employees, various recruitment sources and will be displayed on all construction job sites and business locations. Any employees that deliberately violate this policy will be subject to disciplinary action.

Persons who believe American Business Solutions, Inc. has discriminated against them may file a discrimination complaint with Rajeev Dubey. The EEO Representative has full authority to manage issues involving employment discrimination.

**Point of contact to file allegations of discrimination:**

Company's EEO Representative: Rajeev Dubey  
Location: 8850 Whitney Drive Lewis Center 43035  
Phone Number:  
Mail Address: [info@absi-usa.com](mailto:info@absi-usa.com)